



faces not numbers



## Line Cease Order Form

By signing this form you agree to our terms and conditions  
For full details of our terms and conditions please visit [www.adept-telecom.co.uk](http://www.adept-telecom.co.uk)

<b>Company Name:</b>		<b>Customer Account No:</b>	
Contact Name:		Business Partner:	
Contact No:		Contact No:	
Email:		Email:	
Current Install address <i>(must include full address details including postcode):</i>		<b>Note: We cannot cease lines without this form being completed. All numbers will be lost once the line has ceased. Re-connection is chargeable and we cannot guarantee ceased numbers will be available. A new Master/Service addition form will need to be completed.</b>	
<b>Reason for cancellation</b>		<b>Line Details</b>	
Please supply reason for cease:		Telephone Number(s)	Line Type (i.e PSTN, ISDN2)
On Site Contact:		Please supply the <b>date</b> for which the cease should become effective:	
Mobile No:			
<b>We can offer divert services on ceased lines which are available on a quarterly rolling basis. Notice to cancel these services must be provided in writing. (please tick which option you require)</b>			
<b>Cease and caller redirect</b> – a recorded message advising any caller that your number has changed (notice to stop must be in writing). If you require DDI's or SNDDI's to be diverted (extra charges apply) you must advise us by completing the additional info box on this form			
<b>Cease and remote call forwarding</b> – calls to your old number will divert automatically to your new number £50 set up fee plus £23.83 per month in addition to your standard line rental and call charges (notice to stop must be in writing)			
<b>Please specify redirect or forward number:</b>			
Additional Information:			
Signed:		Print Name:	Date: