



faces not numbers



Service Addition Form Calls, Line Rental New & Transfer and ADSL

By signing this form you agree to our terms and conditions
For full details of our terms and conditions please visit www.adept-telecom.co.uk

| | | | | | |
|--------------------------------------------------------------------------|--------------------------------|----------------------------------------------------------------------|--------------------------|--------------------------------|----------------------------------|
| Company Name: | | Customer Account No: | | | |
| Contact Name: | | Business Partner: | | | |
| Contact No: | | Contact No: | | | |
| Email: | | Email: | | | |
| 1) New Installations | | | | | |
| Install Address (If different to Billing Address) | | | | | |
| Installation Details | | Line Type | Please Tick | Number Required | |
| Is it a conversion? Yes / No | | PSTN | <input type="checkbox"/> | | |
| CLI | | Multiline | <input type="checkbox"/> | | |
| Details of where line(s) is to be installed | | ISDN2 | <input type="checkbox"/> | | |
| Room: | | ISDN30 | <input type="checkbox"/> | | |
| Floor or Level: | | Number of channels required: | <input type="checkbox"/> | | |
| Wall or Rack Mounted: | | Number of DDI's: | <input type="checkbox"/> | | |
| Shared Premises: Y / N | | Additional Info: i.e. Conversion support notes/ COA & Conversion ect | | | |
| Date required: | | | | | |
| Onsite contact name: | | | | | |
| Onsite contact number: | | | | | |
| Care Level Required | | Please Tick | | | |
| Care Level 2 | | <input type="checkbox"/> | | | |
| Care Level 3 | | <input type="checkbox"/> | | | |
| Care Level 4 | | <input type="checkbox"/> | | | |
| 2) Calls & Line Rental Transfers – Please Tick & Complete | | | | | |
| Calls & Lines | | Calls Only | | Line Only | |
| Telephone No(s) | Line Type (e.g. ISDN30) | BT Postcode/BT Account No. | Telephone No(s) | Line Type (e.g. ISDN30) | BT Postcode/BT Account No |
| | | | | | |
| | | | | | |
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| | | | | | |

TELEMARKETING TEMPLATE (PLEASE SIGN & DATE BELOW)

Your Telemarketing charging arrangements need to change to ensure that requests to change telephone Communications Provider (CP) can be progressed. Please provide the following information:

NOTE: PLEASE USE A SEPARATE TEMPLATE FOR EACH BILLING NUMBER TO BE CHANGED TO AN ALTERNATIVE TELEPHONE CP

| | |
|------------------------------------------|--|
| Existing Billing Number | |
| Company Name | |
| Contact Name | |
| Contact Address [including post code] | |
| Contact Telephone Number | |
| Contact Fax Number | |
| Contact Email Address | |

Please specify an alternative BT fixed line telephone number to raise future Telemarketing call charges to; if you do not have, or will not have, an alternative BT fixed line telephone number to which call charges can be raised then please state this and we will change your charging arrangements accordingly so that you can continue to be charged for your Telemarketing Services.

| | |
|----------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Alternative BT Fixed Line Telephone Number to which Telemarketing Services call charges should be raised | <i>We will have no telephone number available at this site so please create an "equipment only" or "dummy" account or equivalent method of removing the telemarketing tag</i> |
| Contact Name [please use capital letters] | Contact Position in Company |

3) ADSL

| Packages | Please Tick |
|-------------------------------------------------------|--------------------|
| Business Broadband Solo £15.99 per month * | |
| Business Broadband Office £23.99 per month | |
| Business Broadband Office Premium £33.99*** per month | |
| Business Broadband Enterprise £39.99 per month | |

CLI address (If different from main billing address)

| | |
|----------------------------------------------------|---------------------------------------|
| Telephone number service is to be applied to | |
| Is this a BT supplied line Y / N | |
| If migrating a service please provide a Mac Code | |
| Do you require static IP addresses if so how many? | |
| Do you require hardware Y / N | Upgrade to a wireless router ** Y / N |
| Pop 3 address (if required) | @adeptmail.co.uk |

*Routers if required are available for £35.00 and a £40.00 activation or £11.00 migration charge apply to this package. Please note AdEPT do not support any hardware not supplied by AdEPT. ** Wireless routers cost an additional £25 on top of standard router price. *** £40.00 activation charge apply to this package & cost is with no router. To include a hardwired router monthly cost will be £38.99.

By signing, this is an addition to your master service agreement and you agree to our terms and conditions and charges for the requested order. For full details of our terms and conditions, and prices please visit www.adept-telecom.co.uk.

| | | |
|---------|-------------|-------|
| Signed: | Print Name: | Date: |
|---------|-------------|-------|